



EU - UKRAINE ASSISTANCE FOUNDATION

Founding document of the international organisation helping Ukraine

STATUTES

W.A. Mozartlaan 2, 1620 Drogenbos, Belgium 19 December 2024

EU-UKRAINE ASSISTANCE FOUNDATION

EU-UKRAINE ASSISTANCE FOUNDATION was established as an independent, non-political and non-profit organization whose activities are aimed at supporting the people of Ukraine, protecting human dignity, promoting international solidarity and promoting the recovery of crisis-affected communities.

The Foundation is guided by the principles of humanity, impartiality, neutrality, independence, transparency, accountability and respect for human rights.

Part I. General provisions

Article 1. Fund name

Full name in English: EU-UKRAINE ASSISTANCE FOUNDATION.

Working name in Ukrainian: “Європейсько-український фонд допомоги”.

Name in Russian: «Европейско-украинский фонд помощи».

Short name: EUAF.

The Foundation has the right to use the approved emblem, logo, corporate identity and other means of individualization in accordance with the law.

Article 2. Legal status

The Foundation is an independent non-profit organization created to carry out socially beneficial activities.

The Fund does not distribute profits among the founders, members of management bodies, employees and other related persons, with the exception of payments provided by law and reimbursement of reasonable expenses.

All funds and property of the fund are used exclusively to implement its statutes goals and cover the necessary administrative expenses.

The Fund has the right to operate in Ukraine and other countries in accordance with applicable legislation.

The specific legal form and status of the legal entity are determined upon registration in the chosen jurisdiction.

Article 3. Location

Legal address of the fund: W.A. Mozartlaan 2, 1620 Drogenbos.

Country of registration: Belgium.

The Foundation has the right to create representative offices, divisions and coordination centers in Ukraine and abroad in the manner prescribed by law.

Article 4. Duration of activity

The fund is created for an indefinite period, unless otherwise established by the constituent documents or the decision of the founders in accordance with the law.

Part II. Mission, goals and directions of activity

Article 5. Foundation mission

The mission of EU-UKRAINE ASSISTANCE FOUNDATION is to combine the resources, knowledge and efforts of the international community to improve the quality of life of the population of Ukraine who find themselves in difficult life circumstances.

The foundation's motto is: Together for a Stronger Tomorrow.

"Together towards a stronger future."

Article 6. Main goals

The Foundation operates for the following purposes: Providing humanitarian and social assistance to the population of Ukraine.

Supporting people who find themselves in difficult life circumstances.

Promoting the protection of children, the elderly and people with disabilities.

Support for internally displaced persons, internally displaced persons and families affected by war.

Organizations of psychological support and promotion of psychosocial recovery.

Promoting the restoration of housing, social institutions and public infrastructure within the framework of legal programs.

Development of educational, medical and social initiatives.

Support for volunteering and local community initiatives.

Promoting international cooperation between Ukraine, European states and other countries.

Attracting financial, material and expert resources for socially beneficial projects.

Article 7. Main activities

The Foundation has the right to implement the following programs: Humanitarian assistance: food, clothing, basic necessities, hygiene products and other necessary assistance.

Social support: assistance to low-income families, lonely elderly people, people with disabilities, children left without parents and in care, veterans, military personnel and their families.

Support for children and youth: educational initiatives, safe spaces, bullying prevention and social adaptation programs.

Psychological assistance: information events, counseling programs and referrals to qualified specialists.

Support for displaced people: assistance with adaptation, access to social services, training and employment.

Community regeneration: supporting local social projects, public spaces and regeneration initiatives.

International cooperation: joint projects with foundations, government agencies, public organizations and international partners.

Part III. Principles of operation of the fund

Article 8. Fundamental Principles

The Foundation operates on the basis of the following principles: Humanity. The priority is to protect life, health and human dignity.

Impartiality. Assistance is provided on the basis of need, without discrimination based on nationality, language, gender, age, religion, disability or political opinion.

Transparency. The Fund provides reliable reporting on the receipt and use of funds.

Accountability. Management is responsible for decisions, financial discipline and implementation of statutes goals.

Independence. The activities of the foundation are not used to promote party, commercial or personal interests.

Legality. All projects are carried out in compliance with the legislation of the countries of operation.

Security and privacy. The personal data of beneficiaries is protected in accordance with applicable requirements.

Respect and voluntariness. Receipt of assistance is not conditional on participation in political, religious or other activities unrelated to the needs of the recipient.

Part IV. Founders and management

Article 9. Founders of the fund

The founders of the fund can be individuals and legal entities who have the appropriate right under the laws of the country of registration.

The founders approve statutes, determine the initial goals of the organization and form the governing bodies provided for by statutes.

The foundation does not grant the right to distribute the foundation's property for personal interests.

The rights and obligations of the founders are determined by applicable law and constituent documents.

Article 10. Controls

To ensure the independence and effective operation of the fund, the following bodies are provided: 1. Fund Council The highest collegial management body that determines the strategy, approves the budget, main programs and annual reports.

2. Executive Directorate Organizes current activities, implements projects, manages personnel and represents the fund within the limits of its powers.

3. Supervisory or control body Verifies compliance with statutes, assesses financial risks and monitors the prevention of conflicts of interest.

Article 11. Foundation Council

Foundation Council: Approves strategic plans and activity priorities.

Approves the annual budget and financial statements.

Appoints and dismisses the executive director.

Approves the rules of internal control and risk management.

Reviews the results of independent reviews and audits.

Makes decisions on opening representative offices and launching major programs.

Approves changes to statutes in the prescribed manner.

Makes decisions on reorganization or termination of the fund's activities within the limits of its powers.

The procedure for forming the Council, term of office, quorum and voting rules are established by separate provisions and by these statutes after determining the legal form of the fund.

Article 12. Executive Director

Executive Director: ensures the implementation of decisions of the Foundation Council; manages daily activities; organizes the implementation of approved programs; provides accounting and management accounting; concludes contracts within the limits of the powers granted; organizes the work of employees and volunteers; submits reports to the Foundation Council; ensures compliance with security, data protection and abuse prevention regulations.

Article 13. Conflict of interest

Managers, employees and members of management bodies are required to disclose circumstances that may affect the objectivity of their decisions.

A person who has a conflict of interest does not participate in making the relevant decision, unless otherwise permitted by law.

Transactions with related parties must be justified, documented and carried out on fair terms.

The use of fund resources for personal interests is prohibited.

Part V. Financial assets and property

Article 14. Sources of funding

The Foundation may receive funds from the following sources, if permitted by law: Voluntary donations from individuals and legal entities.

Grants from international organizations and foundations.

Financing of humanitarian and social programs.

Charitable contributions from companies and private donors.

Funds received through legitimate partnership projects.

Income from activities permitted by law, directed to statutes purposes.

Other legal income.

The Foundation does not accept funds the origin of which cannot be properly determined, as well as funds the receipt or use of which is contrary to law.

Article 15. Use of funds

Financial resources are used only to achieve statutes goals and ensure the necessary work of the organization.

Expenses must be documented.

Procurement and selection of suppliers are carried out according to established internal rules.

The Foundation maintains separate records of targeted grants and donations when required by funding conditions or legislation.

Funds cannot be distributed among the founders as profits from the activities of the fund.

Administrative costs must be reasonable, justified and transparent.

Article 16. Financial reporting and audit

The Fund maintains accounting records in accordance with the laws of the country of registration.

A financial and substantive activity report is prepared annually.

Information about implemented projects and the expenditure of funds is published to the extent that is compatible with the requirements of the law, confidentiality and safety of recipients of assistance.

If there are legal requirements, the terms of the grant or the decision of the Foundation Board, an independent audit is carried out.

Donors can receive reports on the intended use of the funding they provide in accordance with the agreements concluded.

Part VI. Beneficiaries and partners

Article 17. Criteria for providing assistance

Assistance is provided based on demonstrated need and specific program criteria.

Priority may be given to people facing a threat to life or health, loss of housing, poverty, disability, displacement or other difficult circumstances.

Selection criteria must be clear, objective and non-discriminatory.

Recipients of assistance have the right to respectful treatment, protection of personal data and filing complaints.

The Foundation may not solicit political loyalty, religious participation, public expressions of gratitude, or personal stories from recipients in exchange for assistance.

Article 18. Partnership and international cooperation

The Foundation has the right to enter into cooperation agreements with: international and national funds; humanitarian organizations; local governments and government agencies; medical, educational and social institutions; public organizations and volunteer associations; European and other international donors; organizations working to protect human rights and rebuild communities.

All partnerships are carried out in compliance with the principles of transparency, independence and legality.

Part VII. Staff and volunteers

Article 19. Foundation staff

The Foundation has the right to hire employees, attract experts, consultants and volunteers in accordance with applicable law.

Employees are required to comply with statutes, internal rules, confidentiality requirements and standards of professional ethics.

Article 20. Volunteer activities

Volunteering is carried out on a voluntary basis.

The Foundation provides training, task definition and necessary security measures.

Volunteers may not use the foundation's name for personal fundraising without appropriate permission.

Volunteers are obliged to respect the dignity of recipients of assistance and not to distribute their personal data without legal grounds.

The procedure for reimbursement of expenses and other conditions of volunteer activities are regulated by separate documents.

Part VIII. Protection of children and vulnerable persons

Article 21. Beneficiary protection

The Fund provides special protections for children, people with disabilities, military personnel and their families, combat veterans, and others who may be at increased risk of exploitation or abuse.

When working with children, procedures are applied for safe interaction, screening of personnel in cases provided for by law, and obtaining the necessary consents.

Any form of exploitation, harassment, violence, humiliation and breach of trust is prohibited.

Information about possible cases of violence or abuse is considered according to the established procedure, and if there are grounds provided for by law, it is transferred to the competent authorities.

The Foundation operates a secure complaint mechanism and ensures that complainants are protected from retaliation.

Part IX. Ethics and Abuse Prevention

Article 22. Code of Ethics

The Foundation approves and complies with an internal code of ethics, which provides: Zero tolerance for corruption, fraud and extortion.

Prohibition on misappropriation of donations and misuse of resources.

Protection of personal data and confidential information.

Respectful attitude towards recipients of assistance.

- Mandatory disclosure of conflicts of interest.
- Non-discrimination and abuse of official position.
- Possibility of secure reporting of violations.
- Verifying incoming reports and taking proportionate measures to respond.

Article 23. Processing of personal data

The Foundation collects and uses personal data only to the extent necessary for the legitimate purposes of its activities. Data is stored and transferred in accordance with applicable requirements, including the requirements of Ukrainian law and, where applicable, the EU General Data Protection Regulation (GDPR).

The publication of photographs, stories and information about recipients of assistance is subject to the appropriate legal basis and the necessary consents.

Part X. Symbolism and public activity

Article 24. Emblem and corporate identity

The Foundation has the right to use the approved logo with the designation EU-UKRAINE ASSISTANCE FOUNDATION.

The use of symbols must be consistent with the goals of the foundation and not mislead the public regarding its status, powers or connections with government agencies.

The use of official symbols of the European Union, national emblems and other protected designations is subject to appropriate legal restrictions.

The foundation's logo must not create the false impression that the organization is an organ of the European Union or a government agency of Ukraine.

Article 25. Public information

The Foundation has the right to create and maintain websites, pages on social networks, publish reports, information materials and messages about projects.

Public statements must be reliable, and information about financial support and project results must be verifiable.

Part XI. Change of statutes and termination of activity

Article 26. Change statutes

Changes to statutes are adopted by the authorized body in accordance with the prescribed procedure.

Changes must be made in writing and, if required, registered with the competent authority of the country of registration.

Changes must not contradict the law and the non-profit nature of the fund.

Article 27. Reorganization and liquidation

The Fund may be reorganized or liquidated by decision of the authorized body or on other grounds provided by law.

Upon termination of activities, all obligations to creditors, employees, donors and partners are fulfilled in the prescribed manner.

The remaining property after completion of settlements is transferred to one or more organizations that have compatible socially beneficial goals and the right to receive such property, in accordance with the law and the conditions of targeted financing.

The fund's property is not distributed among the founders, managers and members of management bodies, except in cases expressly provided for by applicable law.

Part XII. Final provisions

Article 28. Applicable Law

The Foundation complies with the laws of the country of registration, as well as the mandatory regulations of those states in which it operates, receives funding, employs employees or processes personal data.

Article 29. Entry into force of statutes

These statutes comes into force from the moment of its approval by the founders or from the moment determined by applicable law.

Article 30. Constituent information

Full name: EU-UKRAINE ASSISTANCE FOUNDATION.

Country of registration: Belgium.

Legal address: W.A. Mozartlaan 2, 1620 Drogenbos.

Statutes approval date: December 19, 2024.

Authorized representative: _____.

Authorised representative of the foundation

Drogenbos, Belgium
19 December 2024

Anastasiia Zheludko